

# Evaluation/Performance Checklist: Motor Vehicle

Operator: \_\_\_\_\_ Date: \_\_\_\_\_

Motor Vehicle ID: \_\_\_\_\_ Make/Model: \_\_\_\_\_

Instructor: \_\_\_\_\_ Location: \_\_\_\_\_

	Satisfactory	Needs Improvement
<b>Follows Pre-Operation Inspection</b>		
<b>Safe Start Up</b>		
● Clear the area of bystanders		
● Fasten safety belt		
● Transmission in park or neutral as appropriate		
● Start the engine according to manufacturer instructions		
<b>Safe Loading and Unloading</b>		
● Load/Unload on level ground only		
● Use wheel blocks properly		
● Do not overload		
<b>Safe Hitching/Unhitching of Attachments</b>		
● Verify load is within weight limits		
● Block trailer wheels		
● Hitch/Unhitch on level ground only		
● Hitch trailer properly		
● Attach safety chains and fasten lighting connectors		
● Check the brake and signal lights		
● Keep bystanders out of the area		
<b>Demonstrate driving skills</b>		
● Both hands on the steering wheel		
● Obey traffic signals and signs		
● Operate at safe speed		
● Observe safe following distance		
● Use horn when backing		
● Use turn signals and headlights properly		
● Change lanes appropriately		
● Check mirrors before backing		
● Start and stop smoothly		
<b>Safe Shut Down</b>		
● Park on level surface		
● Transmission in park or in appropriate gear		
● Set parking brake		
● Turn off the engine and remove key		
● Lock all doors and roll up windows		